

EMPLOYMENT EXPERIENCE: (LIST CHRONOLOGICALLY STARTING WITH MOST RECENT)¹

NAME OF EMPLOYER INSTITUTION/LOCATION	POSITION HELD	DATES (FROM/TO)	FT/PT	REASON FOR LEAVING	SUPERVISOR

EDUCATIONAL PREPARATION (LIST CHRONOLOGICALLY STARTING WITH MOST RECENT)

EDUCATION	NAME OF SCHOOL OR UNIVERSITY/LOCATION	MAJOR	WAS A DEGREE OBTAINED? Y/N IF NOT, NUMBER OF HOURS EARNED.	TYPE OF DEGREE EARNED ²	START/END DATE
High School					
College/University					

(SPECIAL TRAINING, INSTRUCTION, LICENSURE AND/OR CERTIFICATION NOT LISTED ABOVE)

TITLE AND LICENSE NUMBER, IF ANY	ISSUING AGENCY	DATE ISSUED/ DATE OF EXPIRATION

¹ Attach additional pages if necessary/list all employment experience.

² Educational Attainment: Associate Degree (AA or AS), Educational Specialist Degree (ESD), Bachelor's Degree (BS or BA), Master's Degree (MA or MS), Doctorate Degree (Ph.D), Others

REFERENCES & SUPERVISOR INFORMATION

IT IS THE APPLICANT'S RESPONSIBILITY TO HAVE THE FOLLOWING INFORMATION PROVIDED TO LEE COUNTY TO BE CONSIDERED FOR EMPLOYMENT.

PROVIDE THE NAMES OF YOUR THREE MOST RECENT SUPERVISORS AND TWO PROFESSIONAL REFERENCES.

I. SUPERVISORS

1. NAME _____ POSITION _____
WORK PHONE: _____ HOME PHONE: _____
ADDRESS: _____
E-MAIL ADDRESS: _____
2. NAME _____ POSITION _____
WORK PHONE: _____ HOME PHONE: _____
ADDRESS: _____
E-MAIL ADDRESS: _____
3. NAME _____ POSITION _____
WORK PHONE: _____ HOME PHONE: _____
ADDRESS: _____
E-MAIL ADDRESS: _____

II. REFERENCES

1. NAME _____ POSITION _____
WORK PHONE: _____ HOME PHONE: _____
ADDRESS: _____
E-MAIL ADDRESS: _____
2. NAME _____ POSITION _____
WORK PHONE: _____ HOME PHONE: _____
ADDRESS: _____
E-MAIL ADDRESS: _____

TO WAR-TIME VETERANS: Special Notice - Voluntary Information
Iowa Code Chapter 35C requires public employers to inquire whether applicants' served in the military or naval forces during wars or armed conflicts. If an applicant meets certain eligibility criteria, they may be entitled to preference in employment. Please indicate below whether you wish Lee County to determine whether you are qualified for this preference.

Yes No *If you marked "YES," please fill out the page entitled **Voluntary Information War Time Veteran.***

VERIFICATION STATEMENT

I hereby certify that the information in this Application for Employment is true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment.

I also understand and acknowledge that if I am employed by Lee County that any misrepresentation or omission of any fact whenever discovered in my application, resume or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent dismissal if I am hired.

I also understand that if I accept a position Lee County, the statements on this application will become part of my permanent record.

I also understand that an offer of employment is conditioned upon the completion of a satisfactory background check which may include, but is not limited to the following: criminal, child abuse registry, and a department of transportation (DOT) driving record (if a driver's license is required for the position applied). I also understand that before any conditional offer of employment is forwarded by Lee County, all prospective employees must sign a waiver and release form which gives permission to Lee County to conduct: 1) Release of Criminal History Records Check, 2) Release for Child Abuse Registry Check, 3) a Driver's Record Check, 4) education verification, and 5) background information.

SIGNATURE OF APPLICANT

DATE

Lee County provides equal opportunity in employment to all persons regardless of age, race, creed, color, sex, national origin, religion or disability.

**LEE COUNTY
933 Avenue H
P.O. Box 488
Fort Madison, Iowa 52627-0488**