

**MINUTES OF THE February 11, 2014
MEETING OF THE LEE COUNTY CONSERVATION BOARD**

BOARD MEMBERS PRESENT: William Mullan, Sandra Fullhart-Snyder, Rodger Whitaker, Mark Holland and Harry Sylvester

BOARD MEMBERS ABSENT: None

EMPLOYEES PRESENT: Tom Buckley, Clint Oldfield

CALL TO ORDER: The meeting was called to order by Chair, Sandra Fullhart-Snyder at 2 pm at Heron Bend Conservation Area, Montrose, Iowa 52639.

APPROVAL OF PREVIOUS MEETING MINUTES:

MOTION: Whitaker /Sylvester
To approve the minutes from the January 14th meeting

Aye: Mullan, Whitaker, Fullhart-Snyder, Sylvester and Holland

GUESTS OR INTEREST GROUPS: GUESTS: Ernie Schiller, lee County board of Supervisors, Jeff Hunt, Fort Madison Daily Democrat, Brad Willson and Mel Allison with Pheasants Forever.

Members from the Lee County Pheasants Forever Chapter made a request for supporting the Pheasants forever Banquet on February 22 and presented the Board with their print and medallion from last year.

MOTION: Sylvester/Holland
To approve supporting the Pheasants Forever banquet with a \$250.00 donation.

Aye: Mullan, Whitaker, Fullhart-Snyder, Sylvester and Holland

APPROVAL OF BILLS:

MOTION: Whitaker/Mullan
To approve the bills as presented

Aye: Mullan, Whitaker, Fullhart-Snyder, Sylvester, Holland

APPROVAL OF FINANCIAL/REVENUE REPORT:

MOTION: Sylvester/Holland
To approve the financial and revenue reports presented

Aye: Mullan, Whitaker, Fullhart-Snyder, Sylvester, Holland

FOUNDATION UPDATE:

Buckley updated the Board on fundraiser mailing and an additional donation through the North Lee County community Foundation. Total thus far is \$14,547.00.

PARKS REPORT:

Buckley updated the Board on snow removal, Cabin rentals,

MOTION: Whitaker /Sylvester
To require a 3 day minimum for camping reservations at all parks on holiday weekends and during Sweet Corn Festival.

Aye: Mullan, Whitaker, Fullhart-Snyder, Sylvester and Holland

Buckley informed the board about a request from the City of Fort Madison for an easement across the east end of Trumpeter Marsh for their new sewer line. Discussion was held and Buckley instructed to contact the City for additional information and timeframe regarding the easement.

Buckley informed the Board Mary Bulger was scheduled to receive a step increase base on satisfactory performance from her 6 month evaluation.

MOTION: Whitaker /Sylvester
To approve a step increase for Mary Bulger from Class 5 Step 1 at \$15.79 to Class 5 Step 2 at \$16.26.

Aye: Mullan, Whitaker, Fullhart-Snyder, Sylvester and Holland

REVIEW/APPROVE 2015 BUDGET WITH REQUESTS FOR CONSIDERATION:

Buckley presented the budget figures. Request for consideration included equipment replacement, part-time help, and a shower house for Wilson Lake.

MOTION: Sylvester/Mullan
To approve the 2015 budget of 884,816 including a 3% salary increase for staff and director and to include all requests for consideration.

Aye: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

BUILDING UPDATE

Buckley and Schiller updated the board on the current situation with the possible vote to approve going to referendum for the proposed building. At this time the Vote from the Board of Supervisors has not been placed on the agenda for the Board of Supervisors to vote.

BUDGET UPDATE

Buckley updated the Board with the changes to the budget including the request by the board of Supervisors to reduce the budget by \$10,000.00.

PROJECTS/PROGRAM UPDATES:

Buckley updated the Board on the programs and projects completed for the month of December.

COMMENTS/REPORTS FROM THE BOARD

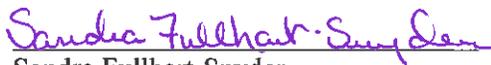
There were no comments or reports from the Board at this time.

NEST MEETING WILL BE MARCH 11, 2014

ADJOURNMENT:

MOTION: Whitaker/Mullan
To adjourn the meeting at 2:52 pm.

Aye: Fullhart-Snyder, Whitaker, Mullan


Sandra Fullhart-Snyder
LCCB President


William Mullan
LCCB Secretary

