

Minutes for the Lee County Conservation Board

Meeting December 8 2015 2:00 pm for regular meeting

Heron Bend, 2652 Hwy 61, Montrose, IA 52639

1. Call to order @ 2:35 pm by Sylvester

Roll Call: Whitaker _x_ Holland _A_ Fullhart-Snyder _A_ Sylvester _x_ Mullan _X_

Staff Present: Buckley, Clark-Hudson, Bulger

Supervisor Present: Don Hunold

2. Approval of previous minutes as written including closed session minutes

MOTION to approve minutes as written

Whitaker/Mullan

Ayes: Whitaker, Sylvester, Mullan

3. Guests or Special Interests groups – Staff and Don Hunold

4. Approval of bills as written

MOTION to approve bills as written

Whitaker/Sylvester

Ayes: Whitaker, Sylvester, Mullan

5. Approval of financials/revenue

MOTION to approve financials and revenues

Whitaker/Mullan

Ayes: Whitaker, Sylvester, Mullan

6. Foundation Update: The Foundation meeting was held December 3, 2015. We did our bi-annual fundraising mailer. The letter went out to over 600 people and donations have already been received. Tom Hutchcroft is looking to resign from the Foundation due to medical reasons. He has agreed to remain on the board as long as he is able. John Schuldt will also be resigning from the Foundation. There are currently three openings on the Foundation. Suggestions for new Foundation Members are welcomed.

7. Parks Report: There were 62 Camping nights and 13 cabin rentals for the month of November. All parks aside from the camping/cabin area at Wilson Lake are closed for the season. Clint has been busy patrolling. Clint has also written received a grant for a new ramp at Wilson Lake. John is working with the city of Fort Madison, to get the water brought to our facility.

8. Education Report: Made contact with 668 people with our in class programming in November. Keokuk MOPS (Mothers of Preschoolers) was our first public program held at our new facility. There was also a Holiday Decor program that was well attended. Staff continues with animal care, setting up office, and delivering trunks to schools. There will be a Winter Break program held for kids after Christmas and Central Lee will be having their Science Fair here in February. The Center will be hosting Lee County's tax sale in June as well. Buckley will make recommendations for having hours on Saturdays after the first of 2016. Bulger, Steele and Buckley met with Sue Prochazka with United Way to explore possibly of volunteers for help with weekend staffing of the LCCC.

9. Wildlife Report: Several activities took place in November for the Wildlife Dept. Following is a list

- set up swan feeder and aerator
- Attended Lee County Leadership Program (Rick Tebbs is our representative)
- maintenance on 12 ft disk
- Landowner meetings on food plots and CRP
- Maintenance on native grass drills
- Planning for Fall CRP by landowners
- Meetings with landowners on spring prescribed burns
- Native Grass seed orders and billings
- Finish putting office together in nature center

- Worked on fundraising for building (Shrimp Boil at Sidelines with 1/2 of proceeds to come to building)
- Ordered and picked up Swan food
- Cleanup trees from storm at Wilson Lake

10. Review/Consider bids for sale of semi trailers on property

Bids were opened, with Joe Moore being awarded the bid with the price being \$1,500 for both units.

MOTION to accept Joe Moore's bid of \$1,500 on the semi trailers

Whitaker/Mullan

Ayes: Whitaker, Sylvester, Mullan

11. Review/Consider proposal to use Lawson Products for our bulk small parts supplies.

Kevin Boltz is a contractor for Lawson Products. He will provide the containers for small parts and fasteners which should save time and expense on these items He will deliver the materials and we will get a government discount rate for the products. This could potentially benefit the whole County. He would keep us stocked with product There is a good potential for significant savings using the service.

MOTION to work with Lawson Products for are small parts in bulk

Mullan/Whitaker

Ayes: Whitaker, Sylvester, Mullan

12. Review/Comment on preliminary budget: Buckley reviewed some of the things that are being considered for the new budget year including:

- Replacing Shelter at Pollmiller
- Replacing Van
- Increasing Park Rangers, and Operations Supervisor's wages to bring them up to the median of the state
- Concrete some of the camping sites at Pollmiller

Buckley will present the final budget to the Board at the January Meeting.

13. Election of officers for 2016: The Board decided to table the elections until the new board member is appointed

MOTION to table until January Meeting

Whitaker/Mullan

Ayes: Whitaker, Sylvester, Mullan

14. Comments/Questions from the board

None

15. Next meeting will be January 12 2016 @ 2:00 pm

16. Request for closed session in accordance with Iowa Code 21.5 (i) for response to evaluation of director

MOTION to enter closed session

Whitaker/Mullan

Roll Call: Mullan X, Sylvester X, Whitaker X, Fullhart-Snyder A, Holland A

17. Adjournment

MOTION to adjourn at 4:15 pm

Whitaker/Mullan

Ayes: Whitaker, Sylvester, Mullan

Sandra Fullhart-Snyder

LCCB President

William Mullan

LCCB Secretary