

**Minutes for Meeting Tuesday, September 9th 2014**  
**6:00 PM for the Regular Meeting**  
**Heron Bend, Montrose IA**

**1. Call to Order at 6:PM By Sandra Fullhart-Snyder**

Members present: Sylvester, Mullan, Whitaker, Fullhart-Snyder, Holland

Absent:

Staff Present Buckley, Oldfield, Bulger, Tebbs, Clark-Hudson

Guests: Ernie Schiller

Approval of previous meetings minutes from August 12th Meeting

Motion: Whitaker / Mullan

To approve previous minutes

Ayes: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

**2. Approval of Bills**

Motion Whitaker /Holland

To approve bills as presented

Aye: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

**3. Approval of Financial and Revenue Report**

Motion Sylvester / Mullan

To approve financial and revenue reports

Ayes Fullhart-Snyder, Mullan, Whitaker, Sylvester, Holland

**4. Parks Report**

Beach is now closed. Labor Day Weekend was slower than usual. Cabin Rentals still up even into October.

Buckley will meet with FEMA regarding all of our flooded areas we had this spring. They will be paying for the clean up of these areas. We are in need of a new snow blade for the new truck. We have monies budgeted for equipment replacement. We should use this money and get a new blade and adaptor. We can trade the old one in to help with the cost of the new equipment. The work on the shower house at Wilson Lake has begun. Sylvester asked if we have a policy in place for evictions from our Parks. Buckley stated this has been left in the hands of our Park Rangers which is what the County Attorney recommends. Holland asked if we had policies regarding firearms in

our Parks. According to Oldfield State Parks allow the presence of firearms. We currently do NOT have any policies in place for this issue. There is no set of basic rules provided by the state for us to follow. It is all left up to the individual boards to set policies. We should go over our rules and regulations as soon as possible.

We had a concerned park user in today to make us aware of the operation of battery powered speed boats (remotely controlled) being used in our parks. This park user wishes for the Board to form a policy banning speed boats. At this time, we will not be drafting a policy regarding this matter. It will be handled on a case by case basis. Buckley has been questioned as to whether LCCB will be keeping Croton area or not. Yes we will. Bob Batten has volunteered his time to mow the grass for free for us. There is a WW2 era canon sitting on the site at Croton. It will cost approximately \$1200 to repair the wheels on it. Maybe we should consider a Civil War Replica Canon for this site. Tebbs will look into the cost of one of these items.

5. Foundation Report: Our next foundation meeting will be on September 11, 2014 at 4 pm at Heron Bend. We are currently down at least 3 members on the Foundation. Crowe resigned Edwards resigned and Allison is under medical care for an illness. This leaves us with 7 active members. We need 4 for a quorum to conduct business.
6. Update on new building: Location of building will be just in front of the Pines in the prairie. This will allow the contractors less ground work to complete. Architects were here last Thursday. Talk of re routing new road around building. Coming off the first curve to the new building. Showed plans for new building. Switching Tom and Clint's offices around so Tom can be closer to the front of the building and also closer to Connie. Hansen and Architects are nervous regarding costs. We cannot go over 10% of bonding. Tom has submitted an RFP to the Gillcrest Foundation and is 3/4 of the way through a grant app with Carver Foundation. We need to make sure we are covering all of our funding possibilities. Our Bonds were approved through Pilot Grove Saving Bank at a rate of 2.1%. Monies will be available on September 23rd. We could use the Keokuk Charitable Fund for book shelves or tables etc. Mary is handling the KCF. Schiller suggested we approach CIRC for funding as well. Will go out to bid late Oct or early Nov. If we get the entire 4400 sq ft space the Grants that we receive could go towards the overage above \$510000.00

Motion: Sylvester/Whitaker

To approve location of new building

Ayes: Sylvester, Holland, Mullan, Whitaker, Fullhart-Snyder

7. Consider/Approve Step increase from Class V step 1 to Class V step 2 with wages to go from \$16.26p/h to \$16.74 p/h for Connie Clark-Hudson

The Board expressed their congrats to Ms Hudson for completing her six month probation and welcomed her aboard. MS Hudson wrote an email to all of her coworkers and some figures at the Auditor's office to express her gratitude for the job and for working so well together. Schiller said this is a first for him. No other employee has thanked the Board or their co workers in this manner. Speaks to Ms Hudson's character.

Motion: Sylvester/Holland

To approve step increase for Ms Hudson

Ayes: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

8. Consider/Approve donation of Speed bumps at Pollmiller Park

Speed bumps have been offered as a donation from a frequent park visitor for Pollmiller. Much discussion has been had on this subject. We as a board do not feel speed bumps are the right fit for Pollmiller. Oldfield will discuss other

possibilities with the donor.

Motion: Whitaker/Holland

To remove speed bump conversation from the agenda.

Ayes: Fullhart-Snyder, Sylvester, Mullan, Whitaker, Holland

**9. Update on building progress and fundraising efforts**

A fundraising committee has been formed consisting of Mary Bulger, Rick Tebbs, Sandra Fullhart-Snyder, and Harry Sylvester. Our original plan was to have a fundraising event on Oct 25 but this is the same day as the trout r release at Wilson Lake. Next available date is Nov 1st 2014 from 11am to 3pm. Chili and beverages will be provided. This will take place at the location for the new building with the shop/and trailer as back up plans in case of inclement weather. We will work on our newsletter mailing list to send out invites to this event. A personal letter will be drafted for each possible large donor. We anticipate 25-40 personal letters to go out. The rest of the invites will be postcards. Schiller suggests we target Pilot Grove Savings Bank as a possible donor. Holland recommends Jim Baier. We will lay out the dimensions of the building for this event. We would like the architects to attend this function as well. We also plan to have a ballot made with three to five options for the name of the facility. We will have the attendees vote for the name of the building. Whitaker suggested we name rooms in the building after major donors. Committee is to meet again Oct 1

**10. Discuss starting a building committee for Fund Raising**

Sylvester and Fullhart-Snyder agreed to be on committee. Will take it to the Foundation next week to see if we can get volunteers for it from there. Staff meets in the am and will be asked if anyone wishes to volunteer. Schiller recommends that we have a "pre ground breaking BBQ" soon. We could show folks where the building will be build and have a mock up of the building. John Hansen is working on a mock up of the building. Fullhart-Snyder suggests roasting a pig in the ground. All employees and Foundation members should be involved in the process. The system in place that allows us to search for grants should be utilized to the max. We should also reach out to local factories for donations.

**11. Comments from the board**

Schiller: Folluo wants to see the numbers for the rental of Wilson Lake Cabins

**13. Next meeting is set for October 14th 2014 at 6 pm at Heron Bend.**

Motion to adjourn meeting

Sylvester/ Mullan

Ayes Fullhart-Snyder, Mullan, Sylvester, Whitaker, Holland

Meeting adjourned at 7:15pm.

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Sandra Fullhart-Snyder  
LCCB President

William Mullan  
LCCB Secretary