

**Minutes for Meeting Tuesday, October 14th 2014**  
**6:00 PM for the Regular Meeting**  
**Heron Bend, Montrose IA**

**1. Call to Order at 6:PM By Sandra Fullhart-Snyder**

Members present: Sylvester, Mullan, Whitaker, Fullhart-Snyder, Holland

Absent:

Staff Present Buckley, Oldfield, Bulger, Clark-Hudson

Guests: Ernie Schiller and John Hansen

Approval of previous meetings minutes from September 9th Meeting

Motion: Holland / Whitaker

To approve previous minutes

Ayes: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

**2. Approval of Bills**

Motion: Whitaker /Holland

To approve bills as presented

Aye: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

**3. Approval of Financial and Revenue Report**

Motion: Sylvester / Whitaker

To approve financial and revenue reports

Ayes Fullhart-Snyder, Mullan, Whitaker, Sylvester, Holland

**4. Parks Report**

Toured all six areas that we had flooding issues with FEMA representative. We have put out a RFP for these areas. The deadline for these RFPs is October 22nd. Bids will be opened on October 23. Shower house at WL we had to redo the water drain line. Sewer and Septic are completed for this project. All flooded areas are usable to the public.

**5. Foundation Report: REAP fund is currently at \$6,700 we will receive about \$20,00 by the end of November. Trust fund is around \$96,000. Cabin rental some of the farming that Rick and Dustin do and some of our camping fee goes into this fund. We will be using \$20,000 of it for the Shower House project at WL. Our Foundation meeting is Oct 16 @ 4pm. We have a new member his name is Mike Thimmesch. Mel Allison has passed away. Our Trout release is Oct 25. We have taken in over \$6,000 in donations so far in the building fund.**

6. Consider/approve change of management for N Heron Bend: Dove hunting has become very popular in our area. Our current Agricultural Contract will expire in December 2014. Propose we plant sun flowers for hunting on these 6 acres. Currently we are leasing it for 102-104 an acre. This means we will lose \$620 a year in income. But the use of the property for hunting should bring in lots of economic dollars to Lee County. We would make it a permanent food plot. The advantage is this makes the property more available to the public.

Motion: Sylvester/Holland

To change management of N Heron Bend for public hunting

Ayes: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

7. Consider/Approve purchase of Board Member shirts

We have had Board Member shirts in the past. The event in Nov would be a good time to have shirts so the Board Members can be easily identified.

Motion: Holland/Sylvester

To approve the purchase of shirts for the Board Members

Ayes: Fullhart-Snyder, Whitaker, Mullan, Sylvester, Holland

8. Update on Building Progress

John Hansen was present to give an update. He submitted invoices or requests for pay, and broke it all down for the members to understand. Bonding and legal fees were \$6,000. The bonding attorney received \$6,000 upon issue of the bonds. Construction dollars available are \$501,035.00. We received 510,000.00 from the Supervisors, \$100,000.00 from Three Rivers Conservation Foundation and should receive \$25,000.00 from the insurance co soon. We have paid \$23,376.35 to Design Partnership and \$4,112.32 to Midwest Construction Consultants.

Motion: Sylvester/Holland

To approve John Hansen's request for payment.

Ayes: Fullhart-Snyder, Sylvester, Mullan, Whitaker, Holland

Sent RFP to GeoTechechnical Services for soil borings their cost is approx \$2,200 we need them to do the borings for the new building.

Motion: Whitaker/Holland

To approve the contract with GeoTechics

Ayes: Fullhart-Snyder, Holland, Mullan, Sylvester, Whitaker

Buckley talked to Larry Driscoll with Ft. Madison Water Department and we can bring the water line and sewer service under the highway in 4" and 6" pipe. This will eliminate the need for a septic system. It is possible that we will even break even on the cost of this project (for water and sewer).

Mt Pleasant Pre Cast is making a four foot section of wall for us to have to look at. Plans will be ready to accept on October 28th. Once approval of all the plans has taken place we can put it out to bid. We would like to get this done around November 18th. It could be as late as early Dec before the footings get put in. Precast is 4 months out so we need to order soon. We should have a ground breaking as soon as possible. We should include ALL of the Supervisors in the groundbreaking service. All board members and staff should be present for this. We will need another meeting to qualify bids, and award bid immediately. Buckley wanted to stress that the County Engineers have been very helpful and should be applauded for their efforts.

9. Update on LCCB open house/building naming event on Nov 1

We have sent out over 600 invites to our upcoming event either on postcard or through letter. We are asking for the public's help in naming our new building. Questions were posed should we have Lee County in the title of the building somewhere? Holland: We NEED Lee County in the name, this promotes us well since it is our identity. Rick is working on the menu. We did put RSVP on the invites, and we have had a few rsvp.

10. Evaluation process for Director for November meeting

All board members will receive an envelope with the eval in it. Fill it out and get it back to Holland no later than Nov 5th. He will compile all of the information and get a report set up for the meeting. Director's eval will be prior to our regular meeting scheduled for November 12th 2014 (this is a Wednesday due to Veteran's Day on Tuesday) at 2pm. We are moving to our winter hours for the meetings.

11. Comments from the board

Schiller: Plymouth County Conservation Center is 4400 sq ft and they paid right around 500,000.00 for it. It was the lowest bid, and it shows.

Buckley: Depositions were taken today and tomorrow in the law suit Diana has filed against Lee County Board of Supervisors. We also have a slip and fall law suit filed against us for the Wilson Lake cabins.

Snyder: Fundraiser still in office? Yes but the shop is available if we need it. Snyder feels strongly that we should do something with the step situation before the fundraiser. Fears it is a hazard.

13. Next meeting is set for November 12th at 2 pm at Heron Bend.

Motion to adjourn meeting

Sylvester/ Whitaker

Ayes Fullhart-Snyder, Mullan, Sylvester, Whitaker, Holland

Meeting adjourned at 7:30pm.

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Sandra Fullhart-Snyder  
LCCB President

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William Mullan  
LCCB Secretary