

Tonya Harvey,
Chairperson
319-795-0755



Diana Fincher-Smith, Secretary
Phone: 319-372-1152 ext 121
Fax: 319-372-8256
diana@leecom.org

911 Address Assignment

Date _____

Requestor's Name _____

Property Owner's Name (if different from above) _____

Current Address _____

Phone Number _____ Email address _____

Type of Structure for Request: (House, Business, Barn, etc) _____

Parcel number of the property _____

Street, Avenue, Road that Structure will be on: _____ Township: _____

- Nearest existing address to property requesting new address for (including direction from property)

- Description of where driveway or access will be to the property from the road.

*** VERY IMPORTANT - If you have a detailed map that will assist in your address assignment please include a copy of it.**

*** For an address assignment and marker you will be asked to pay a fee of \$30.00 before obtaining the 911 address. The fee will be \$15.00 if only an address is needed and no marker. (This will only be allowed if no structure is being placed on the property.) Make checks payable to Lee County Treasurer and remit to: E911 Addressing, 2530 255th Street, Montrose, IA 52639, c/o Diana Fincher-Smith**

*Once a new address has been assigned you will receive a letter to notify you of the address, and further instructions will accompany your letter regarding your address marker if applicable. **ALL** 911 signs are installed by the local rural fire departments and will be notified by the 911 Board once an address has been assigned.

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(To be completed by Office)

Assigned Address _____
Page _____ Fire Dept _____ MSAG _____

Pay for Sign: yes no Date Sign Installed _____ Parcel No _____
Deposit Code: 81000-10510-8390-17 Check number and date _____